

*Dear Parents and Guardians,*

*Bonbeach Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2025.*

*Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

*Yours sincerely,*

*Ken Jones, Principal*

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$xx)</li> <li>• Science – chemicals (\$xx)</li> <li>• Mathematics – numeracy blocks (\$xx)</li> <li>• English – book boxes (\$xx)</li> <li>• Sports – equipment (\$xx)</li> </ul>	\$xx
<i>Online subscriptions</i> <ul style="list-style-type: none"> <li>• [insert product name] (\$xx)</li> <li>• [insert product name] (\$xx)</li> </ul>	\$xx
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$xx
<i>Swimming and water safety program</i>	\$xx
<i>Printing and photocopying of worksheets and learning materials</i>	\$xx
<i>Whole school events</i> <ul style="list-style-type: none"> <li>• Athletics carnival - entry and transport (\$xx)</li> <li>• Swimming carnival – entry and transport (\$xx)</li> <li>• Chinese Cultural day – entry and transport (\$xx)</li> </ul>	\$xx
<b>Total Curriculum Contributions</b>	<b>\$xx</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>School Sports Victoria affiliation</i>	\$xx
<i>Student wellbeing programs</i>	\$xx
<i>First aid equipment</i>	\$xx
<i>School grounds maintenance and improvements</i>	\$xx
<b>Total Other Contributions</b>	<b>\$xx</b>

<b>Tax deductible contributions [delete this section if your school does not have a tax-deductible fund]</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$xx).	\$[parent to complete]

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from COS for your child to individually own and use.

### Extra-Curricular Items and Activities – provided on a user-pays basis

Bonbeach Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
School camp [ <a href="#">See requesting parent payments for camps and excursions one-page overview for more information</a> ]	\$xx
Interschool sports program	\$xx
Excursion to be scheduled (estimated: \$xx)	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$xx</b>

### Financial Support for Families

Bonbeach Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the school office.

### Total

Category	Totals
Curriculum Contributions	\$
Other Contributions	<div style="display: flex; justify-content: space-between;"> <span>(Non-tax deductible)</span> <span>\$</span> </div> <div style="display: flex; justify-content: space-between;"> <span>(Tax-deductible)</span> <span>\$[parent to complete]</span> </div>
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

**Payment methods**

*Payment is accepted via Compass or in person at the Reception.*

**Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.