

Bonbeach Primary School  
29-63 Breeze Street  
Bonbeach. 3196  
Email: [bonbeach.ps@education.vic.gov.au](mailto:bonbeach.ps@education.vic.gov.au)  
Telephone: 9772 3471



Dear parent/guardian,

Bonbeach Primary School is looking forward to another great year of teaching and learning and would like to advise you of Bonbeach Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education, facilities, and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure.

The Bonbeach Primary School Council has approved the school's Parent Payments and believe that the contributions made to the school create a real difference to the learning programs, modern equipment, and teaching professionals available to your children.

These financial contributions assist us with the purchasing of art, music, Information Technology devices and physical education equipment and resources, which in turn, supports them to be exemplary programs coinciding with our elite classroom teaching of the established subjects such as Reading, Writing and Maths.

We greatly appreciate any voluntary contributions you may be able to make to the school, further assisting our resource and support requirements.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Ken Jones  
Principal

Archie Mihalopoulos  
School Council President



## BONBEACH PRIMARY SCHOOL- BTS PARENT PORTAL REQUIREMENTS FOR YEAR 5, 2024

COS will be supplying your 2024 stationery packs. COS is a 100% Australian Family Owned & Operated school supplier. We've selected the list of items your child needs to start the year and worked with COS so you can order everything you need in one go and it will be delivered directly to your School on the 17<sup>th</sup> of January 2024.

The items listed on the following page have been selected as being required for Year 5 in 2024. To ensure delivery on the Wednesday 17<sup>th</sup> of January 2024, please place your order by **Wednesday 3rd January 2024.**

### **2024 Requirements for Online Ordering**

Listed below are the easy steps for placing your online order available from **Wednesday 25<sup>th</sup> October 2023.**

#### **Ready to order?**

For a fast, simple, and secure way to place your order visit **parent.cos.net.au** and follow these steps:

1. Click on School Packs or Sign in button in the menu taskbar
2. Enter the **Username: [bonbeachps@cos.net.au](mailto:bonbeachps@cos.net.au) / Password: Parents-24**
3. Select the Year level required for **2024**
4. Review product selection based on your requirements  
*(Please note, items may have been marked as either mandatory or optional by your school)*
5. Add your Pack to the shopping cart
6. Enter your Child's Details & Delivery Details
7. Enter in your credit card, PayPal or Pay4 details and then submit your order

You will receive an email order confirmation and can also request order tracking sent to your mobile.

### **IMPORTANT INFORMATION REGARDING YOUR ORDER**

#### **Delivery Guarantee: Packs delivered to school**

All orders placed before **Wednesday 3<sup>rd</sup> January 2024**, will be delivered to the school prior to Term 1, 2024 commencing. Orders after this date cannot be guaranteed to arrive on time and may be delivered to your school a few weeks into the school term.

**Please contact COS with any queries regarding the Parent Portal**

**Telephone: [1300 614 133](tel:1300614133)**  
**Email: [parentportal@cos.net.au](mailto:parentportal@cos.net.au)**  
**Website: [parent.cos.net.au](http://parent.cos.net.au)**

## STATIONERY PACK - BOOKLIST

Year 5 Booklist	Qty per student
<b>Stationery Pack includes:</b>	
PEN BALLPOINT CAPPED MEDIUM (1.0) BLUE	8
PEN BALLPOINT CAPPED MEDIUM (1.0) RED	5
RULER WOODEN 300MM	2
ERASER VINYL LARGE	3
GLUE STICK 36 GRAM CLEAR	6
STICKY NOTES 75X75MM ASSORTED COLOURS	2
CANON LC-210L 8 DIGITAL POCKET CALCULATOR	1
A5 STUDENT WEEK/VIEW 2024	1
DISPLAY BOOK REFILL LIGHT WEIGHT COS A4 20P BLUE	2
EXERCISE GRAPH BOOK A4 96PG 55GSM 10MM GRID EA	3
HIGHLIGHTER STUBBY ASSORTED BOX-6	1
WHITEBOARD MARKERS BULLET 1MM FINE ASSRTD WLT-4	2
FABER-CASTELL CONNECTOR ASSORTED PKT-20	1
MATH INSTRUMENT PROTRACTOR SEMICIRCLE 10CM 180 DEG	2
PAPER A4 LOOSE REFILL 7MM RULED REINF 7 HOLE PKT50	1
FABER-CASTRELL CLASSIC HEX COLOUR PENCILS ASSTD BOX-24	1
SCISSORS KIDS SAFETY WESTCOTT 178MM L/R ANTIMICROB	2
SHARPENER PENCIL WEDGE METAL DOUBLE HOLE	2
EXERCISE BOOK A4 70GSM 128PG 8MM EA	6
STAEDTLER NATURAL HEX HB PENCILS BOX-12	2
SCRAPBOOK 330x240 64PG 100GSM	4
STUDENT MAGNETIC DOUBLE SIDED WHITEBOARD 210X300MM	1
<b>TOTAL PAYMENT DUE</b>	<b>\$111.62</b>

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount per student</b>
<p><i>Year 5 classroom consumables, materials &amp; equipment</i></p> <p><i>Classroom supplies – Includes bulk stationery items supplied to your child at school such as additional art supplies, photocopy paper, laminating, cover paper, cooking ingredients, shared classroom requisites.</i></p>	\$100
<p><i>Year 5 Stationery Packs</i></p> <p><i>Items are purchased by the school and are specific to their year level. The school has worked with an external company, COS-Complete Office Supplies, to negotiate an extremely competitive price for the stationery packs. <b>The packs purchased through the COS Parent Portal must be ordered and paid for by Wednesday 3<sup>rd</sup> January 2024.</b></i></p> <p><i>NB: You may wish to purchase these items yourself (list provided on page 3) from an alternate supplier</i></p>	\$111.62
<i>Life Education Mobile Learning Centre</i>	\$17.50
<p><i>Year 5 Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• <i>Mathletics</i></li> <li>• <i>Seesaw</i></li> </ul> <p><i>Mathletics can be used at home and at school and will support students through the development of numeracy skills from prep to year 6.</i></p>	\$30
<i>Year 5 Digital Technology Devices – provision of devices from the shared classroom sets</i>	\$20
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount per student</b>
<b><i>Buildings and Grounds – maintenance and upkeep</i></b>	\$30
<b>Total Other Contributions</b>	<b>\$30</b>

### Extra-Curricular Items and Activities

Bonbeach Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. The value of these optional learning experiences to your child cannot be underestimated. Optional programs help to develop confidence, self-awareness, new skills, organisation and above all support academic achievement.

Included in this section are incursions, excursions, sporting and musical activities, swimming programs and camps. Payment and consent must be received by the due date for children to participate in these activities.

These are provided on a user-pays basis.

Extra-Curricular Items and Activities – provided on a user pay basis	Amount per student
Incursions, Excursions, Camps, Sport and Swimming <b><u>Payments for these events will be requested throughout the year via Compass</u></b>	TBC
<b>Total Extra-curricular Items and Activities</b>	

## Total

Category	
Curriculum Contributions	\$279.12
Other Contributions	\$30
Extra-Curricular Items and Activities	TBC
<b>TOTAL (for the year)</b>	<b>\$309.12</b>

## Payment methods

- COS-Parent Portal (for families purchasing stationery items via the COS Parent Portal)

If purchasing stationery items from an alternate supplier, contributions can be made via the following payment methods:

- EFTPOS
- Direct debit from your debit or credit card
- Direct deposit to the school's bank account.  
 ACC name: Bonbeach Primary School Council Official Account  
 BSB: 063 118  
 ACC No.: 1005 9192  
 REF: Family ID-Compass login username

## Financial Support for Families

Bonbeach Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- State Schools' Relief provides financial support for eligible families to purchase clothing/uniforms at a reduced rate
- Camps, Sports and Excursions Fund provides payments for eligible students to attend camps, sports and excursions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Sharon Keates on 9772 3471, or email [bonbeach.ps@education.vic.gov.au](mailto:bonbeach.ps@education.vic.gov.au)

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.